

EXTON PARISH COUNCIL

From the Clerk: Mrs Jo Downton

4 Blacksmiths Lane

EXTON

Oakham

LE15 8AJ

Tel: Oakham (01572)-811576

E-mail: jo.downton@exton.org

The Annual Parish Meeting will be held at 7 pm on Wednesday 2nd May 2012 in the Village Hall to transact the following business. **ALL ELECTORS IN THE VILLAGE ARE WELCOME AT THIS MEETING, WHICH IS THEIR CHANCE TO DISCUSS WITH COUNCILLORS WHAT THE COUNCIL HAS DONE IN THE YEAR JUST PAST.**

AGENDA

- 1) To receive apologies for absence.
- 2) To receive the Minutes of the previous Annual Parish Meeting held on Wednesday 1st June 2011 which were signed and agreed on the 6th July 2011.
- 3) To receive unaudited copies of the Parish Council Accounts for 2011/2012 and an explanation of points of interest. (The formal adoption of the Accounts is made by the Parish Council in June after the accounts have been prepared in a form required by the auditor. The Clerk will publicise in good time the arrangements for electors who wish to see the detailed accounts before the Audit begins).
- 4) To receive reports from various village organisations.
- 5) To receive miscellaneous items of report and to note items requiring the attention of the Parish Council.

THE ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD IMMEDIATELY AFTER THE ANNUAL PARISH MEETING.

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The Annual Meeting of the Parish Council will be held at 7 pm on Wednesday 2nd May 2012 in the Village Hall to transact the following business.

AGENDA

- 6) To elect a Chairman and a Vice Chairman for the year ending May 2013.
- 7) To receive apologies for absence.
- 8) To receive declarations of interest and/or gifts etc. over £25 by Councillors for whom these apply.
- 9) To confirm the Minutes of the Meeting of the Parish Council held on 4th April 2012.
- 10) To receive reports on matters arising from the Minutes not listed in the main agenda.
- 11) To consider items of correspondence not likely to require action by Council.
- 12) To consider items of correspondence which require a response: None to date
- 13) To approve the following payments: None (Accounts with Auditor)
- 14) To consider the following planning applications: None to date

To consider items for inclusion in the Agenda for the next Meeting of the Parish Council (6th June 2012)